



MINUTES
Joint Operating Committee Regular Meeting
Tuesday, May 3, 2022

1. Call to order

The meeting was called to order by President Schaap at 7:38 pm at Steel Center.

1.1. Flag Salute

1.2. Roll Call

Baldwin-Whitehall
Bethel Park
Clairton
Duquesne
Elizabeth Forward
South Allegheny
South Park
Steel Valley
West Jefferson Hills
West Mifflin Area
Brentwood

Mr. Giglione
Mrs. Hoppe
Mr. Roger Tachoir
Mrs. Calvina Harris
Mr. Travis Stoffer - ABSENT
Mrs. Lauren DiBeneditto Huey
Mr. Wayne Perry - ABSENT
Mrs. Cara Karstetter
Mrs. Suzanne Downer
Mrs. Debra Kostelnik
Mr. David Schaap

The President declared a quorum.

Other individuals present:

Dr. Randal Lutz, Superintendent of Record
Aimee Zundel, Weiss Burkhardt Kramer
Joseph Shaulis, AIU – ZOOM
Dr. Richard Dowell, Mon Valley School
Melissa Wood, Baldwin-Whitehall Alternate
Richard Livingston, Clairton Alternate
Anabel Franzmann, Skills USA President

Steel Center Staff:

Kevin Rice, Executive Director
Patrice Allison, Asst. Business Manager
David Hall, Supervisor of Buildings and Grounds
Samantha Brinkman, SkillsUSA Advisor
Tricia Cousino, Board Secretary

2. Board Member Comments & Visitor Comments on Agenda Items

The agenda was posted on the Steel Center website by 5:00 PM on May 2, 2022. The meeting is open to the public to attend in-person.

3. President Remarks

An executive session was held prior to tonight's meeting for purposes of discussing personnel and legal matters.

4. Student Representative – Skills USA

Mrs. Samantha Brinkman, SkillsUSA Advisor and Anabel Franzmann presented at the Meeting to provide updates on projects and events.

- 12 Steel Center SkillsUSA students attended the SkillsUSA State Leadership Conference in Hershey, PA on April 6-8, 2022. No medals were won, but they had a great experience.
- Coin Wars: \$800.00 was raised for the Ronald McDonald House charities
- The Inaugural Dodgeball Tournament was held on May 4, 2022 with Carpentry and Collision Repair as the top winners.
- 190 Steel Center students were a part of SkillsUSA this year.

5. Presentations – NONE

6. Minutes

6.1. A motion was made by Mr. Tachoir, seconded by Mrs. Harris and carried by an aye vote, to approve the minutes from April 5, 2022.

7. Financial ACTION ITEMS

A motion was made by Mr. Tachoir, seconded by Mrs. Hoppe and carried by a roll call vote, 9-0, to approve Financial Items 7.1 to 7.5 as presented.

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Mrs. Calvina Harris
Mr. Travis Stoffer - ABSENT
Mrs. Lauren DiBeneditto Huey
Mr. Wayne Perry - ABSENT
Mrs. Cara Karstetter

West Jefferson Hills
West Mifflin Area
Brentwood

Mrs. Suzanne Downer
Mrs. Debra Kostelnik
Mr. David Schaap

7.1. Treasurer's Report Ending March 31, 2022

7.2. Bills to Be Approved

7.2.1 General Fund Check Register – Payments April 2022

7.2.2 General Fund Contracted Services to be Ratified – Over \$1,000 (Included in Check Register listing)

7.2.3 General Fund Purchase Orders to be Ratified —Over \$1,000 – Future Payments

7.2.4 Administrative Fund Check Register – Payments April 2022

7.2.5 Administrative Fund Checks to Approve – Future Payments

7.3 Ratify Student Activity Report for March 2022

7.4 Approved the Steel Center 2022-2023 **General Operating Budget** in the total amount of \$6,936,765 as presented.

7.5 Approved the Steel Center 2022-2023 **Administrative Budget** in the total amount of \$210,415 as presented.

8 Administrative ACTION ITEMS

A motion was made by Mrs. Kostelnik, seconded by Mr. Giglione, and carried by a roll call vote, 9-0, to approve Operations Items 8.1.1 to 8.1.2 as presented.

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Mrs. Hoppe
Mr. Roger Tachoir
Mrs. Calvina Harris
Mr. Travis Stoffer - ABSENT
Mrs. Lauren DiBeneditto Huey
Mr. Wayne Perry - ABSENT
Mrs. Cara Karstetter
Mrs. Suzanne Downer
Mrs. Debra Kostelnik
Mr. David Schaap

8.1 Operations

8.1.1 2022-2023 School Calendar

- Approved the 2022-2023 Calendar as presented.

8.1.2 Cosmetology Workstations

- Approved the bid from **Minerva Beauty Inc.** for Cosmetology Workstations in the amount of **\$49,660.97** as per received sealed bid. This will be paid with GEER II grant funds.

A motion was made by Mrs. Karstetter, seconded by Mrs. Harris, and carried by a roll call vote, 9-0, to approve Personnel Items 8.2.1 to 8.2.6 as presented.

Baldwin-Whitehall	Mr. Giglione
Bethel Park	Mrs. Hoppe
Clairton	Mr. Roger Tachoir
Duquesne	Mrs. Calvina Harris
Elizabeth Forward	Mr. Travis Stoffer - ABSENT
South Allegheny	Mrs. Lauren DiBeneditto Huey
South Park	Mr. Wayne Perry - ABSENT
Steel Valley	Mrs. Cara Karstetter
West Jefferson Hills	Mrs. Suzanne Downer
West Mifflin Area	Mrs. Debra Kostelnik
Brentwood	Mr. David Schaap

8.2 Personnel

8.2.1 Employee Termination

- Terminated **Xavier Harmon**, Computer Technology Instructor, based upon the statement of charges issued on April 6, 2022, and subsequent waiver of the Board hearing available per School Code.

8.2.2 Instructor Resignation

- Accepted the resignation of **Brian McCrory** as HVAC-R Instructor for the 2021-2022 school year, effective June 3, 2022.

8.2.3 Retirement of Employee

- Accepted the retirement of **Lori Warabow**, Work-Based Learning Coordinator, effective June 30, 2022.

8.2.4 Summer Cosmetology Session

- Approved **Chelsea Gooden** to hold summer session for Cosmetology for students to make up hours, due to missed or incomplete assignments, for up to 10 days at a rate of \$26 per hour.

8.2.5 Summer Teacher Supplemental Rate and Assignments

- Approved the following professional bargaining unit employees to be paid the supplemental rate of \$26 per hour: **Nicholas Rivituso** and **Spenser Sninchak** for up to 15 days, **Robert Weaver** for up to 10 days, **Stacey Caudill**, **Ted Pavlack**, **Tanya Busch**, **Jennifer Kastronis**, and **Heather Kusbit** for up to 5 days, **Nichole Zeigler** and **Scott Kane** for up to 4 days and additionally, **Scott Kane** for up to 30 days for graphics, printing, and website work.

8.2.6 Summer Per Diem Rate and Assignments

- Approved **Laura Herron** to be paid at her per diem rate for up to 5 days, **Angela Eberhart** to be paid at her per diem rate for up to 5 days, and **Shannon Hinkle** to be paid at his per diem rate for up to 4 days for work during the summer months.

A motion was made by Mr. Giglione, seconded by Mrs. Karstetter, and carried by a roll call vote, 9-0, to approve Conferences, Seminars & Competitions Items 8.3.1 to 8.3.3 as presented.

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Mrs. Suzanne Downer
Mrs. Debra Kostelnik
Mr. David Schaap

8.3 Conferences, Seminars & Competitions

8.3.1 PACTA Summer Leadership Conference

- Approved Kevin Rice, Robin White, and Scott Kane to attend the **PACTA Summer Leadership Conference** at Penn State on July 26 through July 28, 2022, at an approximate cost of **\$1,650**.

8.3.2 Professional Development for Proposed Renovation

- Approved Adam Mika, Angela Seaman, Dave Hall, Kevin Rice, Marlene Davis, Michael Castelli, Michelle Thiry, Nichole Zeigler, Nolan Bergamasco, Scott Kane, Shannon Hinkle, Tanya Busch, Theodore Pavlack, and Tricia Cousino to participate in professional development site visits to the **Erie County Technical**

School and the A.W. Beattie Career Center on the May 17, 2022 In-Service day at an approximate cost of **\$2,600**.

8.3.3 PACTA State Officer Meeting with PDE

- Approved Kevin Rice to attend the **PACTA State Officer's Meeting** with the Pennsylvania Department of Education at Penn State on May 10, 2022, at an approximate cost of **\$250**.

8 Facilities ACTION ITEMS – NONE

9 Superintendent of Record Report

Dr. Lutz shared with the board the success of the SHASDA Spring Conference that was held on April 23, 2022. This event recognizes students that may not typically be recognized. They are students who have overcome obstacles and made a positive impact. Dr Lutz distributed the program booklet and thanked Steel Center's Advertising & Design program for creating it.

10 Solicitor's Report – NONE

11 Information Items

11.1 JOC Brief

Mr. Rice gave an overview of the following topics presented in the JOC Brief:

- A submission has been made in the hopes of securing Pennsylvania RCAP funds
- Recruitment efforts have been very successful with a potential enrollment of 908 students for 2022-2023 school year.
- May 24, 2022 will be the Senior Recognition Ceremony at CCAC South Campus.
- May 12, 2022 will be the final blood drive of the school year.
- The "Regional Policy Session" as part of Leadership Pittsburgh was held in Harrisburg and attended by Mr. Rice. He stated that this was an engaging conference with excellent speakers, and he had the opportunity to speak with several legislators.

Mrs. Harris stated she is thankful for the increased enrollment because it will be beneficial to Allegheny County and our communities.

Dr. Lutz and Mr. Schaap also attended the Harrisburg conference, and agreed it was a great event with the opportunity to discuss educational topics with various legislators. Dr. Lutz would like to see more focus on mandates and the expense to districts associated with those mandates.

12 Other Business – NONE

13 Visitor Comments – NONE

14 Adjournment

There being no further business, a motion was made by Mrs. Kostelnik, seconded by Mrs. Harris, carried by an aye vote to adjourn the meeting at 8:05 pm.

NEXT MEETING: Tuesday, June 7, 2022

Respectfully submitted,

Tricia Cousino

Tricia Cousino, Board Secretary