



MINUTES
Joint Operating Committee Regular Meeting
Tuesday, April 2, 2024
Mon Valley School – Media Center

1. Call to order

The meeting was called to order by President Schaap at 7:07pm at Steel Center.

- 1.1. Flag Salute**
- 1.2. Roll Call**

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| Baldwin-Whitehall | Mr. Pete Giglione |
| Bethel Park | Mrs. Gail Hoppe |
| Clairton | Mr. Roger Tachoir |
| Duquesne | Mrs. Calvina Harris - ABSENT |
| Elizabeth Forward | Mr. Travis Stoffer |
| South Allegheny | Mrs. Lauren DiBeneditto |
| South Park | Mr. Wayne Perry - ABSENT |
| Steel Valley | Mrs. Cara Karstetter |
| West Jefferson Hills | Mrs. Suzanne Downer |
| West Mifflin Area | Mr. Mark Donahoe |
| Brentwood | Mr. David Schaap |

The President declared a quorum.

Others Present:

- Jocelyn Kramer, Weiss Burkardt Kramer
- Dr. Richard Dowell, Mon Valley School Principal
- Delia Ghimie, Student
- Katherine Clouston, Student
- Jayden Colorado, Student
- KeVionna Jones, Student

- Steel Center Staff:**
- Kevin Rice, Executive Director
 - Scott Kane, Assistant Director/Principal
 - Kaitlyn Youngstead, Assistant Principal
 - Patrice Allison, Asst. Business Manager
 - Tom Bernick, Supervisor of Building & Grounds
 - Tricia Cousino, Board Secretary
 - Jay Cherep, Technology Specialist
 - Michelle Thiry, NTHS Advisor

2. Board Member Comments & Visitor Comments on Agenda Items

The agenda was posted on the Steel Center website by 7:00 PM on March 28, 2024. The meeting is open to the public to attend in-person.

3. President Remarks

An executive session was held prior to tonight's meeting for purposes of discussing personnel and legal matters.

4. Student Presentations – National Technical Honor Society

Four student members of the Steel Center chapter of NTHS distributed a newsletter and provided the following updates:

- April 30, 2024, will be the final blood drive for this school year.
- The Sarris Candy Fundraiser is currently underway.
- Thursday, May 2, 2024, will be NTHS Induction ceremony with 59 new members.
- Annual picnic will be held at Round Hill Park and Exhibition Center.
- The service project Zack Packs was a huge success and Steel Center NTHS students met their goal of \$1,800 and filled 75 packs.

5. Other Presentations – NONE

6. Minutes

- 6.1.** A motion was made by Mrs. Hoppe, seconded by Mrs. DiBeneditto, carried by an aye vote to approve of minutes from March 5, 2024.

7. Financial ACTION ITEMS

A motion was made by Mrs. Karstetter, seconded by Mrs. Hoppe, carried by a 9-0 vote to approve Finance items 7.1 to 7.4 as presented.

7.1. Treasurer's Report Ending February 29, 2024

7.2. Bills to be Approved

7.2.1 General Fund Check Register – Payments March 2024

7.2.2 General Fund Contracted Services to be Ratified – Over \$1,000 (Included in Check Register listing)

7.2.3 General Fund Purchase Orders to be Ratified —Over \$1,000 – Future Payments

7.2.4 Administrative Fund Check Register – Payments March 2024

7.2.5 Administrative Fund Checks to Approve – Future Payments

7.2.6 Renovation Fund Expenses to be Ratified – Future Payments

7.3. Ratified Student Activity Report for February 2024

7.4. Renovation Fund Treasurer's Report Ending February 29, 2024

8. Administrative ACTION ITEMS

A motion was made by Mr. Tachoir, seconded by Mr. Giglione, carried by a 9-0 vote to approve the Operations, Personnel and Conferences, Seminars & Competitions items as presented.

8.1 Operations

8.1.1 PSDLAF Resolution

- Approved the resolution to open a financial account with Pennsylvania School District Liquid Asset Fund (PSDLAF), as presented subject to final terms and conditions approved by the Solicitor.

8.1.2 Central Susquehanna Intermediate Unit (CSIU) Agreement

- Approved to renew the Agreement with CSIU for **Student Information System Software** for the 2024-2025 School Year at an approximate cost of **\$18,475**.
- Approved to renew the Agreement with CSIU for the following **Financial Software Applications** for the 2024-2025. The total cost will be approximately **\$16,328**.

8.1.3 2023-2024 School Calendar - Revised

- Approved the revised 2023-2024 Calendar as presented.

8.2 Personnel

8.2.1 Summer Maintenance Positions

- Approved the following for Summer 2024 maintenance positions at a rate of \$15/hour:
 - Andre Boone
 - Amanda Bisignano

8.3 Conferences, Seminars & Competitions – NONE

9. Facilities ACTION ITEMS – NONE

10. Renovation Update

- Mr. Rice outlined the two financial reports in the board packet and what they respectively represent.
- Further investigation is ongoing regarding a possible asbestos concern related to floor glue in 10 areas of the building. Continued updates will be provided.

11. Superintendent of Record Report – NONE

12. Solicitor’s Report – NONE

13. Information Items

13.1. JOC Brief

- Mr. Rice shared the following updates:
 - Ninth grade tours that took place at Steel Center in the winter months.
 - There are currently 545 new student applications for the 2024-2025 school year.
 - Detailed Phasing Plan document showing when and where programs transition throughout the renovation.
 - Board Member Workshop
 - The Opengate weapons detection system will be delivered and implemented in the upcoming weeks.
 - PNC Park Signing Day is on Tuesday, April 23, 2024.

13.2. JOC Meeting Location

- JOC Board meetings will be held at the Media Center at Mon Valley School until the conclusion of the renovation. Appropriate notices will continue to be posted in the Post Gazette and at the Steel Center Main Office entrance.

14. Other Business – NONE

15. Visitor Comments – NONE

16. Adjournment

There being no further business, a motion was made by Mrs. Hoppe, seconded by Mrs. DiBeneditto, carried by an aye vote to adjourn the meeting at 7:30pm.

NEXT MEETING: April 2, 2024

Respectfully submitted,

Tricia Cousino

Tricia Cousino, Board Secretary