



**AGENDA**  
**Joint Operating Committee Meeting**  
**Tuesday, June 7, 2022**  
**Steel Center, Conference Room B**

**6:30 PM – Executive Session**  
**7:00 PM – Regular Meeting**

Mr. David Schaap, President – Brentwood  
Mrs. Calvina Harris, Vice President – Duquesne City

Mr. Pete Giglione – Baldwin Whitehall

Mrs. Gail Hoppe – Bethel Park

Mr. Roger Tachoir – Clairton City

Mr. Travis Stoffer – Elizabeth Forward

Mrs. Lauren DiBeneditto Huey – South Allegheny

Mr. Wayne Perry – South Park

Mrs. Cara Karstetter – Steel Valley

Mrs. Suzanne Downer – West Jefferson Hills

Mrs. Debra Kostelnik – West Mifflin Area

**1. Call to order**

1.1. Flag Salute

1.2. Roll Call

**2. Board Member Comments & Visitor Comments on Agenda Items**

The agenda was posted on the Steel Center website by 5:00 PM on June 6, 2022. The meeting is open to the public to attend in-person.

**3. President Remarks**

An executive session was held prior to tonight's meeting for purposes of discussing personnel matters.

**4. Student Representative – Skills USA**

**5. Presentations**

5.1. Anatomage Table Demonstration

## 6. Minutes

### 6.1. Approval of Minutes from May 3, 2022

## 7. Financial ACTION ITEMS

The Administration recommends the approval of the Finance items 7.1 to 7.3 as presented (enclosed and website attachment):

### 7.1. Treasurer's Report Ending April 30, 2022

### 7.2. Bills to Be Approved

#### 7.2.1 General Fund Check Register – Payments May 2022

#### 7.2.2 General Fund Contracted Services to be Ratified – Over \$1,000 (Included in Check Register listing)

#### 7.2.3 General Fund Purchase Orders to be Ratified —Over \$1,000 – Future Payments

#### 7.2.4 Administrative Fund Check Register – Payments May 2022

#### 7.2.5 Administrative Fund Checks to Approve – Future Payments

### 7.3 Ratify Student Activity Report for April 2022

### 7.4 Payment of June and July Invoices

Because there is no meeting scheduled in July, it is recommended that the Board authorize the Administration to pay invoices when received so that they may be paid out of the correct school year. All invoice payments will be ratified at the August meeting.

## 8 Administrative ACTION ITEMS

The Administration recommends the approval of the Operations, Personnel and Conferences, Seminars & Competitions items as presented.

### 8.1 Operations

#### 8.1.1 Worker's Compensation Insurance Renewal

- Approve the renewal with **Arthur J. Gallagher & Co.** for the worker's compensation insurance through CM Regent for the 2022-2023 school year at a cost of **\$30,225** (enclosed and website attachment)

#### 8.1.2 Insurance Renewal

- Approve the renewal with **Arthur J. Gallagher & Co.** for the insurance policies through Utica Mutual Insurance for the 2022-2023 school year at a cost of **\$57,672** (enclosed and website attachment).

**8.1.3 Donations Received**

- Accept the donation received from Pierpont Community and Technical College for materials used in the Veterinary Assistant program in the amount of **\$8,600** (enclosed and website attachment).

**8.1.4 “Chill” Program Contract**

- Approve the renewal agreement **between Steel Center and Allegheny Health Network** to provide the Chill Program for the 2022-2023 School Year which includes professional and educational service personnel, at a cost of \$60,000, paid with grant funds (enclosed and website attachment).

**8.1.5 Purchase of Vehicles**

- Approve the purchase of vehicles for training use in Automotive Technology and Collision Repair & Refinishing programs not to exceed \$12,000.

**8.1.6 HHSDR Agreement**

- Approve the agreement amendment between Steel Center and HHSDR as it pertains to the Capitol Improvement Project (enclosed and website attachment).

**8.1.7 Auditor Services**

- Approve the proposal for auditing services by Certified Public Accounting Firm, Mark C. Turnley CPA, with an annual fee of **\$8,000** for the years ending June 30, 2022, 2023, and 2024 (enclosed and website attachment).

**8.2 Personnel****8.2.1 Instructor Resignation**

- Accept the resignation of **Spencer Sninchak** as Sports Medicine and Rehabilitation Professions program Instructor for the 2021-2022 school year, effective June 3, 2022.

**8.2.2 Supplemental Contracts**

- Approve the following individuals for supplemental contracts for the **2022-2023 school year** with a stipend of **\$1,230 per assignment**:
  - Cosmetology Supervisor – Sandra Knight
  - Mentor Teachers – Robert Eagleson, Scott Kane, Adam Mika, Tanya Busch
  - School Nurse – Jennifer Kastronis
  - SkillsUSA Advisors – Laura Herron, Scott Kane, Maria Inks, Chelsea Gooden

- BAMP (Builders Association of Metropolitan Pittsburgh) – Robert Eagleson, Ted Pavlack
- NTHS (National Technical Honor Society) – Stacey Caudill, Michelle Thiry
- Leadership CTE – Shannon Hinkle

#### **8.2.3 Summer Teacher Supplemental Rate and Assignments**

- Approve the following professional bargaining unit employees to be paid the supplemental rate of \$26 per hour: **Adam Mika** for up to 5 days.

#### **8.2.4 Instructor Positions**

- Authorize the administration to advertise, conduct a search and hire for the following instructor positions for the 2022-2023 school year between board meetings, to be ratified at the August meeting:
  - Computer Technology – Long term substitute
  - HVAC-R
  - Sports Medicine and Rehabilitation Professions

#### **8.2.5 Recall Professional Employee**

- Approve the recall of **Sheila Parker**, professional employee furloughed on May 1, 2018, for the position of Work-Based Learning Coordinator for the 2022-2023 school year at a salary of **\$75,163.00** (Lane 4, Step 15 as per the Professional CBA).

### **8.3 Conferences, Seminars & Competitions**

#### **8.3.1 Leadership Pittsburgh**

- Approve Assistant Director/Principal **Robin White** to apply for the **2022-2023 Leadership Pittsburgh Program** at a cost of **\$6,400.00**.

### **9 Facilities ACTION ITEMS – NONE**

### **10 Superintendent of Record Report**

### **11 Solicitor's Report**

## 12 Information Items

- 12.1 JOC Brief (enclosed and website attachment).

## 13 Other Business – Joint Operating Committee Business ACTION ITEMS

### 13.1 Election of PSBA Voting Delegate – due to PSBA by July 23, 2021

- Elect a voting delegate to the PSBA 2022 Delegate Assembly Meeting to be held on Saturday, November 5, 2022 at 9:00 a.m. at PSBA Headquarters in Mechanicsburg, PA, or via zoom (enclosed and website attachment).

### 13.2 Superintendent of Record Renewal

- It is recommended that the Board reappoint **Dr. Randal Lutz** as Superintendent of Record for a two-year term from July 1, 2022 to June 30, 2024 with an annual salary of **\$7,000**, to be paid monthly.

### 13.3 Election of Board Treasurer

- Elect a Board Treasurer for a term of one year beginning July 1, 2022 through June 30, 2023.

## 14 Visitor Comments

## 15 Adjournment

**NEXT MEETING: Tuesday, August 2, 2022**