



AGENDA
Joint Operating Committee Meeting
Tuesday, February 7, 2023
Steel Center, Conference Room B

6:15 PM – Executive Session

7:00 PM – Regular Meeting

Mr. David Schaap, President – Brentwood
Mrs. Calvina Harris, Vice President – Duquesne City

Mr. Pete Giglione – Baldwin Whitehall
Mrs. Gail Hoppe – Bethel Park
Mr. Roger Tachoir – Clairton City
Mr. Travis Stoffer – Elizabeth Forward
Mrs. Lauren DiBeneditto Huey – South Allegheny

Mr. Wayne Perry – South Park
Mrs. Cara Karstetter – Steel Valley
Mrs. Suzanne Downer – West Jefferson Hills
Mrs. Debra Kostelnik – West Mifflin Area

1. Call to order

- 1.1. Flag Salute
- 1.2. Roll Call

2. Board Member Comments & Visitor Comments on Agenda Items

The agenda was posted on the Steel Center website by 6:00 PM on February 6, 2023. The meeting is open to the public to attend in-person.

3. President Remarks

An executive session was held prior to tonight's meeting for purposes of discussing personnel and legal matters.

4. Nominations for President and Vice President

- 4.1. Nomination for President
- 4.2. Nomination for Vice President

5. Student Representatives

6. Presentations

- Construction Insurance: Gary Meinen, Willis Towers Watson
- Renovation Finance Discussion: Jamie Doyle, PFM and Sean Garin, Dinsmore & Shohl LLP

7. Minutes

- 7.1.** Approval of Minutes from December 13, 2022.

8. Financial ACTION ITEMS

The Administration recommends the approval of the Finance items 8.1 to 8.5 as presented (enclosed and website attachment):

8.1. Treasurer's Report ending November 30, 2022

8.2. Treasurer's Report ending December 31, 2022

8.3. Bills to Be Approved

8.3.1 General Fund Check Register – Payments December 2022 – January 2023

8.3.2 General Fund Contracted Services to be Ratified – Over \$1,000 (Included in Check Register listing)

8.3.3 General Fund Purchase Orders to be Ratified —Over \$1,000 – Future Payments

8.3.4 Administrative Fund Check Register – Payments December 2022 – January 2023

8.3.5 Administrative Fund Checks to Approve – Future Payments

8.4 Ratify Student Activity Report for November - December 2022

8.5 Renovation Fund Treasurer's Report Ending December 30, 2022

9. Administrative ACTION ITEMS

The Administration recommends the approval of the Operations, Personnel and Conferences, Seminars & Competitions items as presented.

9.1 Operations**9.1.1 Occupational Advisory Committee Members 2022-2023**

- Approve the following to serve on the respective program OAC for 2022-2023
 - Rich Paganie, Carpentry
 - Beverly Brady, Medical Professions

9.1.2 Donations Received

- Accept the donations from the following individuals for materials used in the programs area as presented (enclosed and website attachment).

9.1.3 Obsolete/Surplus Equipment

- Declare obsolete the technology and equipment listed as presented (enclosed and website attachment).

9.1.4 Obsolete/Surplus Equipment Auction

- Approve hiring Hostetter Auctioneers, Beaver Falls, PA for an online auction of obsolete/surplus equipment as presented (enclosed and website attachment).

9.1.5 Student Discipline Agreement

- Ratify the Student Discipline Agreement pertinent to student #25455 as presented (enclosed and website attachment).

9.2 Personnel**9.2.1 Assistant Principal**

- Approve the hiring of **Scott Kane** for the Assistant Principal position. His salary will be \$80,000 pro-rated for the 2022-2023 school year plus benefits as stated in the Act 93 Employee Contract (enclosed and website attachment).

9.2.2 Vacant Positions

- Authorize Executive Director to make a binding offer of employment between board meetings to fill the following positions to be ratified at the subsequent JOC board meeting:
 - Advertising & Design Instructor
 - Computer Technology
 - Instructional Aide

9.2.3 Baking & Pastry Chef

- Ratify the hiring of **Amanda Kate Kutrufis** for the Baking & Pastry Chef Instructor position for the 2022-2023 school year. Her salary will be Lane 1, Step 3 at \$52,143 plus benefits as stated in the Professional Employee Contract (enclosed and website attachment).

9.2.4 Supplemental Contract

- Approve **Rick Heltion** for a supplemental contract for the second semester of the 2022-2023 school year with a stipend of \$1,230 pro-rated for the assignment of SkillsUSA Advisor.

9.2.5 Construction Manager Position

- Approve the proposal to create a **Construction Manager Position** for the Renovation project as presented (enclosed and website attachment).

9.2.6 Student Services Secretary

- Ratify the hiring of **Michelle Thiry** for the Student Services Secretary position for the 2022-2023 school year. Salary will be Step 6 at \$53,830 plus benefits as stated in the Classified Employee Contract (enclosed and website attachment).

9.2.7 Employee Discipline

- Approve the Disciplinary Resolution for Employee #7314 (enclosed and website attachment).

9.3 Conferences, Seminars & Competitions**9.3.1 EMS Update Conference**

- Approve **Public Safety Instructor, Nichole Zeigler**, to attend the **EMS UPDATE Conference** on March 22-24, 2023 at Seven Springs Mountain Resort at an approximate cost of \$700 (enclosed and website attachment).

9.3.2 Pathways to Career Readiness Conference

- Approve **David Schaap** to attend the PACTA Pathways to Career Readiness Conference February 8 & 9, 2023 in Hershey, PA at an approximate cost of \$400.

9.3.3 Eastern Pennsylvania Study Tour

- Approve **Kevin Rice, Stacey Caudill**, and **Scott Kane** to attend the Eastern PA Study Tour from February 27 – March 1, 2023 at an approximate cost of \$1,900 (enclosed and website attachment).

10. Facilities ACTION ITEMS - NONE**11. Architect's Report****12. Superintendent of Record Report****13. Solicitor's Report**

14. Information Items

14.1. JOC Brief (enclosed and website attachment).

14.2. Policy Revisions

- First read of amended Policy 103 Non-Discrimination/Title IX Sexual Harassment Affecting Students (enclosed and website attachment).
- First read of amended Policy 104 Non-Discrimination/Title IX Sexual Harassment Affecting Staff (enclosed and website attachment).

15. Other Business

16. Visitor Comments

17. Adjournment

NEXT MEETING: Tuesday, March 7, 2023