



AGENDA
Joint Operating Committee Meeting
Tuesday, February 6, 2024
Steel Center, Conference Room B

6:30 PM – Executive Session

7:00 PM – Regular Meeting

Mr. David Schaap, President – Brentwood
Mrs. Calvina Harris, Vice President – Duquesne City

Mr. Pete Giglione – Baldwin Whitehall
Mrs. Gail Hoppe – Bethel Park
Mr. Roger Tachoir – Clairton City
Mr. Travis Stoffer – Elizabeth Forward
Mrs. Lauren DiBeneditto Huey – South Allegheny

Mr. Wayne Perry – South Park
Mrs. Cara Karstetter – Steel Valley
Mrs. Suzanne Downer – West Jefferson Hills
Mr. Mark Donahoe – West Mifflin Area

1. Call to order

- 1.1. Flag Salute
- 1.2. Roll Call

2. Board Member Comments & Visitor Comments on Agenda Items

The agenda was posted on the Steel Center website by 6:00 PM on February 5, 2024. The meeting is open to the public to attend in-person.

3. President Remarks

An executive session was held prior to tonight's meeting for purposes of discussing personnel and legal matters.

4. Student Presentations - SkillsUSA

5. Other Presentations - NONE

6. Minutes

- 6.1. Approval of minutes from December 12, 2023.

7. Financial ACTION ITEMS

The Administration recommends the approval of the Finance items 7.1 to 7.6 as presented (enclosed and website attachment):

7.1. Treasurer's Report Ending November 30, 2023

7.2. Treasurer's Report Ending December 31, 2023

7.3. Bills to be Approved

7.3.1 General Fund Check Register – Payments December 2023 – January 2024

7.3.2 General Fund Contracted Services to be Ratified – Over \$1,000 (Included in Check Register listing)

7.3.3 General Fund Purchase Orders to be Ratified —Over \$1,000 – Future Payments

7.3.4 Administrative Fund Check Register – Payments December 2023 – January 2024

7.3.5 Administrative Fund Checks to Approve – Future Payments

7.3.6 Renovation Fund Expenses to be Ratified – Future Payments

7.4. Ratify Student Activity Report for December 2023

7.5. Renovation Fund Treasurer's Report Ending November 30, 2023

7.6. Renovation Fund Treasurer's Report Ending December 31, 2023

8. Administrative ACTION ITEMS

The Administration recommends the approval of the Operations, Personnel and Conferences, Seminars & Competitions items as presented.

8.1 Operations

8.1.1 Substitute Teacher Service (STS) Agreement Addendum

- Ratify the agreement addendum with STS for a Substitute Maintenance Technician, effective February 1, 2024, as presented subject to final terms and conditions approved by the Solicitor (enclosed and website attachment).

8.1.2 Donations of Materials Received

- Accept the donations from the following for materials used in the HVAC program area as presented (enclosed and website attachment):
 - Habegger, materials in the amount of \$8,650.
 - J Corks, materials in the amount of \$8,900.

8.1.3 Monetary Donations Received

- Accept the donations from the following for funds to be allocated for the expenses of the Steel Center team traveling and participating in the National Association of Home Builders Student Competition at the 2024 International Builders' Show in Las Vegas, Nevada:
 - \$3,500: Matt Franz/HHSDR
 - \$3,100: National Housing Endowment Travel Scholarship Program
 - \$2,000: DiMarco Construction Company
 - \$1,000: Builders Association of Metropolitan Pittsburgh

8.1.4 Office Trailer

- Authorize the purchase of an office trailer(s) to temporarily house the Administration and Business office functions during the renovation at a cost not to exceed \$23,000 subject to final terms and conditions approved by the Solicitor.

8.2 Personnel**8.2.1 Memorandum of Understanding**

- Approve Memorandum of Understanding with Steel Center Federation of Teachers for the resolution of Grievance 11152023 subject to final terms and conditions approved by the Solicitor (enclosed and website attachment).

8.3 Conferences, Seminars & Competitions**8.3.1 Pathways to Career Readiness Conference**

- Approve Work-Based Learning Coordinator, **Stacey Caudill**, to attend the PACTA Pathways to Career Readiness Symposium February 8 & 9, 2024 in Hershey, PA at an approximate cost of \$700.00.

8.3.2 EMS Conference

- Public Safety Instructor, Nichole Zeigler, to attend the EMS UPDATE Conference on March 21-23, 2024 at Seven Springs Mountain Resort at an approximate cost of \$850 (enclosed and website attachment).

9. Facilities ACTION ITEMS**10. Renovation Update - (enclosed and website attachment).**

11. Superintendent of Record Report

12. Solicitor's Report

13. Information Items

13.1. JOC Brief (enclosed and website attachment).

13.2. Satellite Program Discussion

13.3. 2024-2025 Budget Process Discussion

14. Other Business

15. Visitor Comments

16. Adjournment

NEXT MEETING: March 5, 2024