



SOUTHEASTERN AREA SPECIAL SCHOOL

MINUTES

Joint Operating Committee Meeting

Tuesday, June 6, 2023

Immediately following Steel Center JOC Meeting

1. Call to order

The meeting was called to order by President Giglione at 9:04pm at Steel Center.

1.1. Roll Call

Brentwood	Mr. David Schaap
Clairton	Mr. Roger Tachoir
Duquesne	Mrs. Calvina Harris
Elizabeth Forward	Mr. Travis Stoffer
South Allegheny	Mrs. Lauren DiBeneditto Huey
South Park	Mr. Wayne Perry
Steel Valley	Mrs. Cara Karstetter - ZOOM
West Jefferson Hills	Mrs. Suzanne Downer - ABSENT
West Mifflin Area	Mrs. Debra Kostelnik
Baldwin-Whitehall	Mr. Pete Giglione

The Vice President declared a quorum.

Others Present:

Dr. Randal Lutz, Superintendent of Record
Jocelyn Kramer, Weiss Burkardt Kramer
Dr. Richard Dowell, Mon Valley School

Steel Center Staff:

Kevin Rice, Executive Director
David Hall, Supervisor of Building and Grounds
Scott Kane, Assistant Principal
Tricia Cousino, Board Secretary
Patrice Allison, Assistant Business Manager
Jay Cherep, Technology Specialist
Dennis Eroline, Instructional Aide

2. Board Member Comments & Visitor Comments on Agenda Items

The agenda was posted on the Steel Center website by 6:00 PM on June 5, 2023. The meeting is open to the public to attend in-person.

3. President Remarks

An executive session was held prior to tonight's meeting for purposes of discussing legal matters.

4. Minutes

4.1. A motion was made by Mr. Schaap, seconded by Mr. Tachoir, and carried by an aye vote to approve the minutes from May 2, 2023.

5. Financial ACTION ITEMS

A motion was made by Mr. Schaap, seconded by Mrs. Harris, carried by a roll call vote of 9-0 to approve Finance items 5.1 to 5.3 as presented.

5.1. Treasurer's Report ending April 30, 2023

5.2. Bills to be Approved

5.2.1 SEASS Administrative Fund Check Register – Payments Mat 2023

5.2.2 SEASS Administrative Fund Checks to Approve – Future Payments

5.3 Payment of June and July Invoices

Because there is no meeting scheduled in July, the Board authorized the Administration to pay invoices when received so that they may be paid out of the correct school year. All invoice payments will be ratified at the August meeting.

6. Principal's Report

Dr. Dowell gave the following updates:

- Graduation, held on June 5, 2023, went very well with several JOC Board members in attendance. Mr. Schaap had high praise for the Mon Valley graduating student speaker.
- Yearbooks for all Board members will be distributed at a later date.

7. Facilities ACTION ITEMS

A motion was made by Mr. Schaap, seconded by Mrs. DiBeneditto, and carried by a roll call vote of 9-0 to approve Facilities item 7.1 as presented.

7.1. Lawn Services

- Approved **JD Landscaping and Grass Cutting** to cut hillside along Lewis Run Road four(4) times per year at a cost per cut of **\$375**.

8. Allegheny Intermediate Unit Report - NONE

9. Superintendent of Record Report - NONE

10. Solicitor's Report - NONE

11. Information Items

Mr. Schaap inquired if there was any progress on HHSDR's exploration on a renovation of the Mon Valley School. Dr. Lutz shared that this is still ongoing with some preliminary thoughts on smaller projects leading into larger projects.

12. Other Business – Joint Operating Committee Business ACTION ITEMS

A motion was made by Mr. Schaap, seconded by Mrs. Kostelnik, and carried by a roll call vote of 9-0 to approve Action item 12.1 as presented.

12.1. Yearbook Donation

- Approved a donation to the Mon Valley School to be used towards the yearbook in the amount of **\$1,200**.

A motion was made by Mr. Perry, seconded by Mrs. Kostelnik, carried by an aye vote to appoint Mr. Schapp as the Board Treasurer. Mr. Schaap accepted the position.

12.2. Election of Board Treasurer

- Appointed Mr. Schaap as Board Treasurer for a term of one year beginning July 1, 2023 through June 30, 2024.

13. Visitor Comments - NONE

14. Adjournment

There being no further business, a motion was made by Mr. Schaap, seconded by Mrs. DiBeneditto, carried by an aye vote to adjourn the meeting at 9:13pm.

NEXT MEETING: Tuesday, August 1, 2023

Respectfully submitted,

Tricia Cousino

Tricia Cousino, Board Secretary