



MINUTES
Joint Operating Committee Regular Meeting
Tuesday, June 4, 2024
at Mon Valley School – Media Center

1. Call to order

The meeting was called to order by President Giglione at 8:32pm at Mon Valley School.

1.1. Roll Call

Brentwood	Mr. David Schaap
Clairton	Mr. Roger Tachoir
Duquesne	Mrs. Calvina Harris
Elizabeth Forward	Mr. Travis Stoffer
South Allegheny	Mrs. Lauren DiBeneditto Huey - ABSENT
South Park	Mr. Wayne Perry
Steel Valley	Mrs. Cara Karstetter
West Jefferson Hills	Mrs. Suzanne Downer - ABSENT
West Mifflin Area	Mr. Mark Donahoe - ABSENT
Baldwin-Whitehall	Mr. Pete Giglione

The President declared a quorum.

Others Present:

Dr. Randal Lutz, Superintendent of Record
Jocelyn Kramer, Weiss Burkardt Kramer
Dr. Richard Dowell, Mon Valley School Principal

Steel Center Staff:

Kevin Rice, Executive Director
Patrice Allison, Asst. Business Manager
Tom Bernick, Supervisor of Building & Grounds
Dave Hall, Supervisor of Building & Grounds
Scott Kane, Assistant Director/Principal
Tricia Cousino, Board Secretary
Jay Cherep, Technology Specialist

2. Board Member Comments & Visitor Comments on Agenda Items

The agenda was posted on the Steel Center website by 6:00 PM on June 3, 2024. The meeting is open to the public to attend in-person.

3. President Remarks

An executive session was held prior to tonight's meeting for purposes of discussing legal matters.

The JOC meeting scheduled for July 9, 2024, is canceled. The next meeting will be Tuesday, August 6, 2024.

4. Minutes

4.1. A motion was made by Mrs. Karstetter, seconded by Mrs. Harris, and carried by an aye vote to approve the minutes from May 7, 2024.

5. Financial ACTION ITEMS

A motion was made by Mr. Schaap, seconded by Mr. Perry, carried by a roll call vote of 7-0 to approve Finance items 5.1 to 5.3 as presented.

5.1. Treasurer's Report ending April 30, 2024

5.2. Bills to be Approved

5.2.1 SEASS Administrative Fund Check Register – Payments May 2024

5.2.2 SEASS Administrative Fund Checks to Approve – Future Payments

5.3. Payment of June and July Invoices

Because there is no meeting scheduled in July, the Board authorized the Administration to pay invoices when received so that they may be paid out of the correct school year.

All invoice payments will be ratified at the August meeting.

6. Principal's Report

Dr. Dowell announced that the graduation ceremony on June 3, 2024, went very well and thanked each board member that was in attendance as well as Mr. Giglione for being the key-note speaker. There were 12 graduates and their families along with approximately 60 Mon Valley staff members present. Dr. Dowell also thanked the JOC board for their continued support of Mon Valley School.

7. Facilities ACTION ITEMS – NONE

8. Allegheny Intermediate Unit Report – NONE

9. Superintendent of Record Report – NONE

10. Solicitor’s Report – NONE

11. Information Items – NONE

12. Other Business – Joint Operating Committee Business ACTION ITEMS

12.1. Use of School Facilities Policy

A motion was made by Mr. Schaap, seconded by Mr. Perry, carried by a roll call vote of 7-0 to adopt the Use of School Facilities Policy as presented.

12.2. Election of Board Treasurer

A motion was made by Mr. Tachoir, seconded by Mrs. Karstetter, carried by an aye vote to elect Mr. Schaap as Board Treasurer for a term of one year beginning July 1, 2024 through June 30, 2025. Mr. Schaap accepted the position.

12.3. Superintendent of Record Renewal

A motion was made by Mrs. Karstetter, seconded by Mr. Schaap, carried by a roll call vote of 7-0 to reappoint **Dr. Randal Lutz** as Superintendent of Record for a two-year term from July 1, 2024 to June 30, 2026 with an annual salary to be paid monthly as presented.

13. Visitor Comments – NONE

14. Adjournment

There being no further business, a motion was made by Mr. Schaap, seconded by Mrs. Karstetter, carried by an aye vote to adjourn the meeting at 8:45pm.

NEXT MEETING: August 6, 2024 at Mon Valley School – Media Center

Respectfully submitted,

Tricia Cousino

Tricia Cousino, Board Secretary