



MINUTES
Joint Operating Committee Regular Meeting
Tuesday, May 7, 2024
Mon Valley School – Media Center

1. Call to order

The meeting was called to order by President Giglione at 7:53pm at Mon Valley School.

1.1. Roll Call

Brentwood	Mr. David Schaap
Clairton	Mr. Roger Tachoir
Duquesne	Mrs. Calvina Harris
Elizabeth Forward	Mr. Travis Stoffer - ABSENT
South Allegheny	Mrs. Lauren DiBeneditto Huey
South Park	Mr. Wayne Perry - ABSENT
Steel Valley	Mrs. Cara Karstetter
West Jefferson Hills	Mrs. Suzanne Downer
West Mifflin Area	Mr. Mark Donahoe
Baldwin-Whitehall	Mr. Pete Giglione

The President declared a quorum.

Others Present:

Dr. Randal Lutz, Superintendent of Record
Jocelyn Kramer, Weiss Burkardt Kramer
Dr. Richard Dowell, Mon Valley School Principal

Steel Center Staff:

Kevin Rice, Executive Director
Patrice Allison, Asst. Business Manager
Tom Bernick, Supervisor of Building & Grounds
Scott Kane, Assistant Director/Principal
Tricia Cousino, Board Secretary
Jay Cherep, Technology Specialist

2. Board Member Comments & Visitor Comments on Agenda Items

The agenda was posted on the Steel Center website by 6:00 PM on May 6, 2024. The meeting is open to the public to attend in-person.

3. President Remarks

An executive session was held prior to tonight's meeting for purposes of discussing legal matters.

4. Minutes

4.1. A motion was made by Mr. Schaap, seconded by Mrs. DiBeneditto, and carried by an aye vote to approve the minutes from April 2, 2024.

5. Financial ACTION ITEMS

A motion was made by Mr. Schaap, seconded by Mrs. Karstetter, carried by a roll call vote of 8-0 to approve Finance items 5.1 to 5.3 as presented.

5.1. Treasurer's Report ending March 31, 2024

5.2. Bills to be Approved

5.2.1 SEASS Administrative Fund Check Register – Payments April 2024

5.2.2 SEASS Administrative Fund Checks to Approve – Future Payments

5.3. Approved the 2024-2025 Southeastern Area Special School **Administrative Budget** in the total amount of \$323,358 as presented.

6. Principal's Report

Mon Valley's graduation ceremony will be held on June 3, 2024 at 7:00pm. Invitations will be emailed to JOC board members.

7. Facilities ACTION ITEMS – NONE

8. Allegheny Intermediate Unit Report – NONE

9. Superintendent of Record Report – NONE

10. Solicitor's Report

Ms. Kramer supplied further explanation of pending action item 12.2.

11. Information Items – NONE

12. Other Business

12.1. Facility Usage Fees Discussion

- Dr. Lutz led a discussion on the possible procedures for facility usage by member districts and other organizations. Ms. Kramer recommended creating a policy/agreement and presenting it as a future agenda item.

A motion was made by Mr. Schaap, seconded by Mrs. DiBeneditto, carried by a roll call vote of 8-0 to approve Business action item 12.2 as presented.

12.2. Intercom Letter of Agreement

- Approved Letter of Agreement with the Allegheny Intermediate Unit to share costs of the new intercom system as presented subject to final terms and conditions approved by the Solicitor.

13. Visitor Comments – NONE

14. Adjournment

There being no further business, a motion was made by Mr. Schaap, seconded by Mrs. DiBeneditto, carried by an aye vote to adjourn the meeting at 8:09pm.

NEXT MEETING: Tuesday, June 4, 2024 at Mon Valley School – Media Center

Respectfully submitted,

Tricia Cousino

Tricia Cousino, Board Secretary