

SOUTHEAST AREA SPECIAL SCHOOL

MINUTES

Joint Operating Committee Regular Meeting Tuesday, May 3, 2022

1. Call to order

The meeting was called to order by President Giglione at 8:06 pm at Steel Center.

1.1. Roll Call

Brentwood	Mr. David Schaap
Clairton	Mr. Roger Tachoir
Duquesne	Mrs. Calvina Harris
Elizabeth Forward	Mr. Travis Stoffer - ABSENT
South Allegheny	Mrs. Lauren DiBeneditto Huey
South Park	Mr. Wayne Perry - ABSENT
Steel Valley	Mrs. Cara Karstetter
West Jefferson Hills	Mrs. Suzanne Downer
West Mifflin Area	Mrs. Debra Kostelnik
Baldwin-Whitehall	Mr. Pete Giglione

The President declared a quorum.

Other individuals present:

Dr. Randal Lutz, Superintendent of Record
Aimee Zundel, Weiss Burkhardt Kramer
Joseph Shaulis, AIU – ZOOM
Dr. Richard Dowell, Mon Valley School
Melissa Wood, Baldwin-Whitehall Alternate
Richard Livingston, Clairton Alternate

Steel Center Staff:

Kevin Rice, Executive Director
Patrice Allison, Asst. Business Manager
David Hall, Supervisor of Buildings and Grounds
Tricia Cousino, Board Secretary

2. Board Member Comments & Visitor Comments on Agenda Items

The agenda was posted on the Steel Center website by 5:00 PM on May 2, 2022. The meeting is open to the public to attend in-person.

3. President Remarks

An executive session was held prior to tonight's meeting for purposes of discussing personnel and legal matters and another executive session will take place following the meeting for further discussion.

4. Minutes

4.1. A motion was made by Mr. Schaap seconded by Mr. Tachoir, carried by an aye vote to approve the minutes from April 5, 2022.

5. Financial ACTION ITEMS

A motion was made by Mr. Schaap, seconded by Mrs. Harris, carried by a roll call vote, 8-0, to approve the Financial Items 5.1 to 5.3 as presented.

Brentwood	Mr. David Schaap
Clairton	Mr. Roger Tachoir
Duquesne	Mrs. Calvina Harris
Elizabeth Forward	Mr. Travis Stoffer - ABSENT
South Allegheny	Mrs. Lauren DiBeneditto Huey
South Park	Mr. Wayne Perry - ABSENT
Steel Valley	Mrs. Cara Karstetter
West Jefferson Hills	Mrs. Suzanne Downer
West Mifflin Area	Mrs. Debra Kostelnik
Baldwin-Whitehall	Mr. Pete Giglione

5.1. Treasurer's Report for Period Ending March 31, 2022

5.2. Bills to be Approved

- SEASS Administrative Fund Check Register – Payments for April 2022
- SEASS Administrative Fund Checks to Approve – Future Payments

5.3. Approved the **Southeast Area Special School's 2022-2023 Administrative Budget** in the total amount of **\$293,108** as presented.

6. Principal's Report

6.1. Yearbook Donation

- A motion was made by Mr. Schaap, seconded by Mrs. Karstetter, carried by a roll call vote, 8-0, to approve a donation to the Mon Valley school to be used towards the yearbook in the amount of **\$1,200**.

Brentwood	Mr. David Schaap
Clairton	Mr. Roger Tachoir
Duquesne	Mrs. Calvin Harris
Elizabeth Forward	Mr. Travis Stoffer - ABSENT
South Allegheny	Mrs. Lauren DiBeneditto Huey
South Park	Mr. Wayne Perry - ABSENT
Steel Valley	Mrs. Cara Karstetter
West Jefferson Hills	Mrs. Suzanne Downer
West Mifflin Area	Mrs. Debra Kostelnik
Baldwin-Whitehall	Mr. Pete Giglione

7. Facilities ACTION ITEMS

7.1. Electrical Panel

- A motion was made by Mr. Schaap, seconded by Mrs. Kostelnik, carried by a roll call vote, 8-0, to approve the quote from **Mark Moses Electrical Services, Inc.** for the installation of the Electrical Panel in Carpenter's shop at a cost of **\$11,600** as presented.

Brentwood	Mr. David Schaap
Clairton	Mr. Roger Tachoir
Duquesne	Mrs. Calvin Harris
Elizabeth Forward	Mr. Travis Stoffer - ABSENT
South Allegheny	Mrs. Lauren DiBeneditto Huey
South Park	Mr. Wayne Perry - ABSENT
Steel Valley	Mrs. Cara Karstetter
West Jefferson Hills	Mrs. Suzanne Downer
West Mifflin Area	Mrs. Debra Kostelnik
Baldwin-Whitehall	Mr. Pete Giglione

8. Allegheny Intermediate Unit Report

Mr. Shaullis stated the AIU is willing to revisit the lease agreement for Mon Valley school when the board is ready to move forward.

9. Superintendent of Record Report – NONE

10. Solicitor's Report – NONE

11. Information Items

Graduation announcements and invitations will be sent out soon.

12. Other Business

Dr. Dowell began a discussion regarding Mon Valley hosting a Boy Scout sponsored overnight event which would be for full time Mon Valley summer students. He shared there is currently a vibrant boy scout community within Mon Valley of approximately 62 students. Topics of the discussion included weather concerns, liability, and adequate staffing. It was suggested by both the solicitor and President Giglione to contact the insurance carrier for specific guidelines and to add this item to next month's agenda.

13. Visitor Comments – NONE

14. Adjournment

There being no further business, a motion was made by Mr. Schaap, seconded by Mrs. Harris, carried by an aye vote to adjourn the meeting at 8:19 pm.

NEXT MEETING: Tuesday, June 7, 2022

Respectfully submitted,

Tricia Cousino

Tricia Cousino, Board Secretary