



**SOUTHEASTERN AREA SPECIAL SCHOOL**

**MINUTES**  
**Joint Operating Committee Regular Meeting**  
**Tuesday, April 4, 2023**

**1. Call to order**

The meeting was called to order by President Giglione at 7:15pm at Steel Center.

**1.1. Roll Call**

Brentwood	Mr. David Schaap
Clairton	Mr. Roger Tachoir
Duquesne	Mrs. Calvina Harris - ZOOM
Elizabeth Forward	Mr. Travis Stoffer
South Allegheny	Mrs. Lauren DiBeneditto Huey
South Park	Mr. Wayne Perry
Steel Valley	Mrs. Cara Karstetter - ABSENT
West Jefferson Hills	Mrs. Suzanne Downer
West Mifflin Area	Mrs. Debra Kostelnik
Baldwin-Whitehall	Mr. Pete Giglione

The President declared a quorum.

**Others Present:**

Jocelyn Kramer, Weiss Burkardt Kramer  
Melissa Wood, Baldwin-Whitehall Alternate  
Timothy Fabrizi, Asst. Princ. Mon Valley School

**Steel Center Staff:**

Kevin Rice, Executive Director  
Patrice Allison, Asst. Business Manager  
David Hall, Supervisor of Building and Grounds  
Robin White, Asst. Director/Principal  
Scott Kane, Assistant Principal  
Tricia Cousino, Board Secretary

Jay Cherep, Technology Specialist

## **2. Board Member Comments & Visitor Comments on Agenda Items**

The agenda was posted on the Steel Center website by 6:00 PM on April 3, 2023. The meeting is open to the public to attend in-person.

## **3. President Remarks**

An executive session was held prior to tonight's meeting for purposes of discussing legal matters.

## **4. Minutes**

**4.1.** A motion was made by Mr. Tachoir, seconded by Mr. Perry, and carried by an aye vote to approve the minutes from March 7, 2023.

## **5. Financial ACTION ITEMS**

A motion was made by Mr. Schaap, seconded by Mr. Perry, carried by a roll call vote of 9-0 to approve Finance items 5.1 to 5.2.2 as presented.

**5.1.** Treasurer's Report ending February 28, 2023

**5.2.** Bills to be Approved

**5.2.1** SEASS Administrative Fund Check Register – Payments March 2023

**5.2.2** SEASS Administrative Fund Checks to Approve – Future Payments

## **6. Principal's Report**

Mr. Fabrizi shared the following updates for Mon Valley School:

- Mon Valley will be sending 5 students to compete in the Governor's STEM Competition on April 17-18, 2023 in Hershey, PA. The students designed a smart watch to detect biometrics. This is their first overnight trip and the students who have led the process are very excited.
- STEM activities will take place at Sunrise School in Monroeville April 17-21, 2023.
- On April 13, 2023, a school-wide event will take place at the Pittsburgh Zoo.
- On April 22<sup>nd</sup> students and staff will have clean-up activities on the school grounds to celebrate Arbor Day.
- The first week of May will be Staff Appreciation Week.

**7. Facilities ACTION ITEMS - NONE**

**8. Allegheny Intermediate Unit Report – NONE**

**9. Superintendent of Record Report – NONE**

**10. Solicitor's Report - NONE**

**11. Information Items – NONE**

**12. Other Business – Joint Operating Committee Business ACTION ITEMS**

A motion was made by Mr. Schaap, seconded by Mr. Perry, carried by a roll call vote of 9-0 to approve Action items 12.1 to 12.2 as presented.

**12.1. Fee for Non-Member Districts**

- Approved the Building Usage Fee of \$5,000 per student for non-member districts for the 2023-2024 school year. This fee is in alignment with increases across comparable facilities.

**12.2. End of Summer Event – Special Olympics**

- Approved the use of the Mon Valley School's field on August 10, 2023, for Best Buddies and Special Olympics to host their End of Summer Event provided all necessary insurance documents are submitted prior to the date of the event.

**13. Visitor Comments – NONE**

**14. Adjournment**

There being no further business, a motion was made by Mr. Schaap, seconded by Mr. Perry, carried by an aye vote to adjourn the meeting at 7:23pm.

**NEXT MEETING: Tuesday, May 2, 2023**

Respectfully submitted,

*Tricia Cousino*

Tricia Cousino, Board Secretary