



SOUTHEASTERN AREA SPECIAL SCHOOL

MINUTES
Joint Operating Committee Regular Meeting
Tuesday, March 7, 2023

1. Call to order

The meeting was called to order by Vice President Perry at 7:38 pm at Steel Center.

1.1. Roll Call

Brentwood	Mr. David Schaap
Clairton	Mr. Roger Tachoir - ABSENT
Duquesne	Mrs. Calvina Harris
Elizabeth Forward	Mr. Travis Stoffer - ABSENT
South Allegheny	Mrs. Lauren DiBeneditto Huey
Steel Valley	Mrs. Cara Karstetter
West Jefferson Hills	Mrs. Suzanne Downer
West Mifflin Area	Mrs. Debra Kostelnik
Baldwin-Whitehall	Mr. Pete Giglione - ABSENT
Baldwin-Whitehall Alternate	Ms. Melissa Wood
South Park	Mr. Wayne Perry

The Vice President declared a quorum.

Others Present:

Dr. Randal Lutz, Superintendent of Record
Jocelyn Kramer, Weiss Burkardt Kramer
Dr. Richard Dowell, Mon Valley School
Timothy Fabrizi, Mon Valley School Asst. Principal
Dr. James Palmiero, AIU Asst. Exec. Dir. Special Educ.
Richard Henry, Student

Steel Center Staff:

Kevin Rice, Executive Director
David Hall, Supervisor of Building and Grounds
Scott Kane, Assistant Principal
Tricia Cousino, Board Secretary
Patrice Allison, Assistant Business Manager
Jay Cherep, Technology Specialist
Dennis Eroline, Instructional Aide

2. Board Member Comments & Visitor Comments on Agenda Items

The agenda was posted on the Steel Center website by 6:00 PM on March 6, 2023. The meeting is open to the public to attend in-person.

3. President Remarks

An executive session was held prior to tonight's meeting for purposes of discussing legal matters.

4. Minutes

4.1. A motion was made by Mr. Schaap, seconded by Mrs. Karstetter, and carried by an aye vote to approve the minutes from February 7, 2023.

5. Financial ACTION ITEMS

A motion was made by Mr. Schaap, seconded by Mrs. DiBeneditto Huey, carried by a roll call vote of 8-0 to approve Finance items 5.1 to 5.2.2 as presented.

5.1. Treasurer's Report ending January 31, 2023

5.2. Bills to be Approved

5.2.1 SEASS Administrative Fund Check Register – Payments February 2023

5.2.2 SEASS Administrative Fund Checks to Approve – Future Payments

6. Principal's Report

Dr. Dowell gave the following updates:

- March 17, 2023 is the Annual Talent Show from 12pm-2:30pm with 82 acts.
- March 31, 2023 is their March Madness
- Assistant Principal Mr. Febrizi will assume the duties as acting Principal from April to June during Dr. Dowell's temporary absence.

7. Facilities ACTION ITEMS - NONE

8. Allegheny Intermediate Unit Report

Dr. Palmiero gave the following updates:

- March 8, 2023 the AIU held an In-Service on classroom based curriculum material.
- The fall survey of the Special Education staff, used to measure teacher engagement levels, discovered areas that need addressed. They will be working to find solutions for these areas to support a very dedicated staff.
- The AIU is thankful to the Administrators, Professionals and Para Professionals for expressing concerns and keeping the students' needs front and center.

9. Superintendent of Record Report

Dr. Lutz expressed that the districts share in those same concerns.

10. Solicitor's Report – NONE

11. Information Items – NONE

12. Other Business – NONE

13. Visitor Comments – NONE

14. Adjournment

There being no further business, a motion was made by Mr. Schaap, seconded by Mrs. Harris, carried by an aye vote to adjourn the meeting at 7:52 pm.

NEXT MEETING: Tuesday, April 4, 2023

Respectfully submitted,

Tricia Cousino

Tricia Cousino, Board Secretary