



MINUTES
Joint Operating Committee Regular Meeting
Tuesday, February 4, 2025

1. Call to order

The meeting was called to order by Vice President Perry at 7:31pm at Mon Valley School.

1.1. Roll Call

Brentwood	Mr. David Schaap
Clairton	Mr. Roger Tachoir
Duquesne	Mrs. Calvina Harris
Elizabeth Forward	Mr. Travis Stoffer
South Allegheny	Mrs. Lauren DiBeneditto Huey
South Park	Mr. Wayne Perry
Steel Valley	Mrs. Cara Karstetter - ABSENT
West Jefferson Hills	Mrs. Suzanne Downer
West Mifflin Area	Mr. Mark Donahoe
Baldwin-Whitehall	Mr. Pete Giglione - ABSENT

The President declared a quorum.

Others Present:

Jocelyn Kramer, Weiss Burkardt Kramer
Dr. Richard Dowell, Mon Valley School Principal
David Matzie, Facilities Manager, Sp. Ed. AIU3
Gail Hoppe, Bethel Park SD
Burton Comensky, Duquesne City School District

Steel Center Staff:

Scott Kane, Assistant Director/Principal
Kaitlyn Youngstead, Assistant Principal
Patrice Allison, Asst. Business Manager
Tricia Cousino, Board Secretary
Jay Cheres, Technology Specialist

2. Board Member Comments & Visitor Comments on Agenda Items

The agenda was posted on the Steel Center website by 6:00 PM on February 3, 2025. The meeting is open to the public to attend in-person.

3. President Remarks

No executive session was held prior to tonight's meeting.

4. Minutes

4.1. A motion was made by Mr. Schaap, seconded by Mr. Tachoir, and carried by an aye vote to approve the minutes from December 10, 2024.

5. Financial ACTION ITEMS

A motion was made by Mr. Schaap, seconded by Mrs. DiBeneditto, carried by a roll call vote of 8-0 to approve Finance items 5.1 to 5.3.2 as presented.

5.1. Treasurer's Report ending November 30, 2024

5.2. Treasurer's Report ending December 31, 2024

5.3. Bills to be Approved

5.3.1 SEASS Administrative Fund Check Register – Payments December 2024 – January 2025

5.3.2 SEASS Administrative Fund Checks to Approve – Future Payments

6. Principal's Report – NONE

7. Facilities ACTION ITEMS – NONE

8. Allegheny Intermediate Unit Report – NONE

9. Superintendent of Record Report – NONE

10. Solicitor's Report

A meeting is scheduled for February 5, 2025, with the AIU legal counsel to discuss lease agreement. More information will be shared in March.

11. Information Items

Mr. Schaap shared the information regarding the video that was released by the AIU which included a segment on the Mon Valley School.

12. Other Business

13. Visitor Comments

Mr. Matzie will provide information as soon as it is available regarding a scholarship opportunity for technology-based students.

14. Adjournment

There being no further business, a motion was made by Mr. Schaap, seconded by Mrs. DiBeneditto, carried by an aye vote to adjourn the meeting at 7:36pm.

15. NEXT MEETING: Tuesday, March 4, 2025, at Mon Valley School – Media Center

Respectfully submitted,

Tricia Cousino

Tricia Cousino, Board Secretary