

MINUTES
SOUTHEAST AREA SPECIAL SCHOOL
Joint Operating Committee Regular Meeting
Tuesday, February 1, 2022

1. Call to order

The meeting was called to order by President Giglione at 8:39p.m. at Steel Center.

1.1. Roll Call

Brentwood	Mr. David Schaap
Clairton	Mr. Roger Tachoir
Duquesne	Mrs. Calvina Harris – ZOOM
Elizabeth Forward	Mr. Travis Stoffer
South Allegheny	Mrs. Lauren DiBeneditto Huey
South Park	Mr. Wayne Perry – ZOOM
Steel Valley	Mrs. Cara Karstetter
West Jefferson Hills	Mrs. Suzanne Downer
West Mifflin Area	Mrs. Debra Kostelnik
Baldwin-Whitehall	Mr. Pete Giglione

The President declared a quorum.

Other individuals present:

Janet Burkhardt, Weiss Burkhardt Kramer
 Dr. Richard Dowell, Mon Valley School
 Dr. Robert Scherrer, AIU – ZOOM
 Melissa Wood, Baldwin-Whitehall Alt. Rep.

Steel Center Staff:

Kevin Rice, Executive Director
 Patrice Allison, Asst. Business Manager
 Tricia Cousino, Board Secretary

2. Board Member Comments & Visitor Comments on Agenda Items

The agenda was posted on the Steel Center website by 5:00 PM on January 31, 2022. The meeting is open to the public to attend in-person.

3. President Remarks

Mr. Giglione welcomed the newest Board member, Mrs. Karstetter from Steel Valley School District. He also invited Mrs. Karstetter and Mrs. DiBeneditto, South Allegheny Board member, to visit and tour the Mon Valley School.

4. Minutes

- 4.1.** A motion was made by Mr. Schaap, seconded by Mrs. Downer, and carried by an aye vote to approve the Minutes from December 14, 2021.

5. Financial ACTION ITEMS

A motion was made by Mr. Schaap, seconded by Mrs. Downer, and carried by a roll call vote of 10-0 to approve the Financial Action Items 5.1 to 5.3.2 as presented.

5.1. Treasurer's Report For Period Ending November 30, 2021

5.2. Treasurer's Report For Period Ending December 31, 2021

5.3. Bills to Be Approved

5.3.1. SEASS Administrative Fund Check Register – Payments for December 2021 – January 2022

5.3.2. SEASS Administrative Fund Checks to Approve – Future Payments

6. Principal's Report

6.1. COVID Update

Dr. Dowell stated there has been a significant spike of COVID positive cases in the months of December 2021 and January 2022. The overwhelming numbers that have included staff members has been a struggle, but now the school is back to in-person learning. Dr. Dowell also welcomed the newest board members and invited them to tour the facility at any time. He conveyed to the Board that the Mon Valley School is also in need of structural repairs and updates.

7. Facilities ACTION ITEMS - NONE

8. Allegheny Intermediate Unit Report

Dr. Scherrer welcomed the newest Board members from Steel valley and South Allegheny and gave the following updates from the AIU:

- They recently held for a New and Veteran Board Member training with approximately 120 participants.
- The AIU Board has 6 vacant positions and urged any interest individuals to contact Mr. Schaap or Mr. Tachoir by March 11, 2022.

- SEASS runs on a Net-Zero budget and reconciliation monies have been returned to the participating districts.

In closing Dr. Scherrer announced “Happy School Board Recognition Month” and thanked each Board member for their service and partnership.

9. Superintendent of Record Report – NONE

10. Solicitor’s Report – NONE

11. Information Items – NONE

12. Other Business – NONE

13. Visitor Comments – NONE

14. Adjournment

There being no further business, a motion was made by Mr. Schaap, seconded by Mrs. Kostelnik, and carried by an aye vote to adjourn the meeting at 8:47p.m.

NEXT MEETING: March 1, 2022

Respectfully submitted,

Tricia Cousino

Tricia Cousino, Board Secretary