



MINUTES
Joint Operating Committee Regular Meeting
Tuesday, November 12, 2024

1. Call to order

The meeting was called to order by President Giglione at 7:25pm at Mon Valley School.

1.1. Roll Call

Brentwood	Mr. David Schaap - ABSENT
Clairton	Mr. Roger Tachoir – ABSENT
Clairton	Mr. Richard Livingston
Duquesne	Mrs. Calvina Harris
Elizabeth Forward	Mr. Travis Stoffer - ABSENT
South Allegheny	Mrs. Lauren DiBeneditto Huey
South Park	Mr. Wayne Perry
Steel Valley	Mrs. Cara Karstetter
West Jefferson Hills	Mrs. Suzanne Downer - ABSENT
West Mifflin Area	Mr. Mark Donahoe
Baldwin-Whitehall	Mr. Pete Giglione

The President declared a quorum.

Others Present:

Dr. Randal Lutz, Superintendent of Record
Annemarie Harr, Weiss Burkardt Kramer
Dr. Richard Dowell, Mon Valley School Principal
David Matzie, Facilities Manager, Sp. Ed. AIU3

Steel Center Staff:

Scott Kane, Assistant Director/Principal
Patrice Allison, Asst. Business Manager
Tom Bernick, Supervisor of Building & Grounds
Kaitlyn Youngstead, Assistant Principal
Tricia Cousino, Board Secretary
Jay Cherep, Technology Specialist

2. Board Member Comments & Visitor Comments on Agenda Items

The agenda was posted on the Steel Center website by 6:00 PM on November 11, 2024. The meeting is open to the public to attend in-person.

3. President Remarks

An executive session was not held prior to tonight's meeting.

4. Minutes

4.1. A motion was made by Mrs. Karstetter, seconded by Mr. Donahoe, and carried by an aye vote to approve the minutes from October 1, 2024.

5. Financial ACTION ITEMS

A motion was made by Mr. Donahoe, seconded by Mr. Perry, carried by a roll call vote of 7-0 to approve Finance items 5.1 to 5.2.2 as presented.

5.1. Treasurer's Report ending September 30, 2024

5.2. Bills to be Approved

5.2.1 SEASS Administrative Fund Check Register – Payments October 2024

5.2.2 SEASS Administrative Fund Checks to Approve – Future Payments

6. Principal's Report – NONE

7. Facilities ACTION ITEMS - NONE

8. Allegheny Intermediate Unit Report – NONE

9. Superintendent of Record Report – NONE

10. Solicitor's Report – NONE

11. Information Items – NONE

12. Other Business – NONE

13. Visitor Comments – NONE

14. Adjournment

There being no further business, a motion was made by Mr. Donahoe, seconded by Mr. Perry, carried by an aye vote to adjourn the meeting at 7:27pm.

NEXT MEETING: Tuesday, December 10, 2024 at Mon Valley School – Media Center

Respectfully submitted,

Tricia Cousino

Tricia Cousino, Board Secretary