



SOUTHEASTERN AREA SPECIAL SCHOOL

MINUTES

**Joint Operating Committee Regular Meeting
Tuesday, February 7, 2023**

1. Call to order

The meeting was called to order by President Giglione at 8:51 pm at Steel Center.

1.1. Roll Call

Brentwood	Mr. David Schaap
Clairton	Mr. Roger Tachoir
Duquesne	Mrs. Calvina Harris - ABSENT
Elizabeth Forward	Mr. Travis Stoffer
South Allegheny	Mrs. Lauren DiBeneditto Huey - ZOOM
South Park	Mr. Wayne Perry
Steel Valley	Mrs. Cara Karstetter
West Jefferson Hills	Mrs. Suzanne Downer
West Mifflin Area	Mrs. Debra Kostelnik
Baldwin-Whitehall	Mr. Pete Giglione

The President declared a quorum.

Others Present:

Dr. Randal Lutz, Superintendent of Record
Jocelyn Kramer, Weiss Burkardt Kramer
Melissa Wood, Baldwin-Whitehall Alternate
Dr. Richard Dowell, Mon Valley School

Steel Center Staff:

Kevin Rice, Executive Director
Patrice Allison, Asst. Business Manager
David Hall, Supervisor of Building and Grounds
Tricia Cousino, Board Secretary

2. Board Member Comments & Visitor Comments on Agenda Items

The agenda was posted on the Steel Center website by 6:00 PM on February 6, 2023. The meeting is open to the public to attend in-person.

3. President Remarks

An executive session will be held at the conclusion of tonight's meeting for purposes of discussing legal matters.

4. Nominations for President and Vice President

4.1. Nomination for President

A motion was made by Mr. Schaap, seconded by Mrs. Downer to open the floor for nominations.

A motion was made by Mr. Schaap, seconded by Mrs. Downer to nominate **Mr. Pete Giglione for the position of President**. A motion was made by Mrs. Kostelnik, seconded by Mr. Schaap to close nominations, which was carried by an aye vote. Mr. Giglione was approved as President by an aye vote.

4.2. Nomination for Vice President

A motion was made by Mr. Schaap, seconded by Mrs. Downer to open the floor for nominations.

A motion was made by Mrs. Schaap, seconded by Mrs. Downer to nominate **Mr. Wayne Perry for the position of Vice President**. A motion was made by Mr. Schaap, seconded by Mr. Giglione to close nominations, which was carried by an aye vote. Mr. Perry was approved as Vice President by an aye vote.

5. Minutes

5.1. A motion was made by Mr. Schaap, seconded by Mr. Tachoir, and carried by an aye vote to approve the minutes from December 13, 2022.

6. Financial ACTION ITEMS

A motion was made by Mr. Schaap, seconded by Mr. Perry, carried by a roll call vote of 9-0 to approve Finance items 6.1 to 6.3.2 as presented.

6.1. Treasurer's Report ending November 30, 2022

6.2. Treasurer's Report ending December 31, 2022

6.3. Bills to be Approved

6.3.1 SEASS Administrative Fund Check Register – Payments December 2022 – January 2023

6.3.2 SEASS Administrative Fund Checks to Approve – Future Payments

7. Principal's Report

Mon Valley is one of 20 finalists in the Governor's STEM competition in Harrisburg, PA in mid-April. Mon Valley will be partnering with Fidgets to produce a biometric watch that can implement Tier 1 PBIS strategies to help reduce the number of behavior incidents in the school. The prototype will focus on students with anxiety issues. They will wear a watch (think fitbit) that will monitor heartrate/blood pressure etc. Students are working on the coding the device to individualize it for particular students and staff.

8. Facilities ACTION ITEMS

A motion was made by Mr. Schaap, seconded by Mr. Perry, carried by a roll call vote of 9-0 to approve Facilities action item 8.1 as presented.

8.1. Stem Coil Replacements

- Approved the quote from **Tobey Karg** to replace 2 steam coils for the air handler unit at a cost of **\$11,700.00**.

9. Allegheny Intermediate Unit Report – NONE

10. Superintendent of Record Report – NONE

11. Solicitor's Report

Ms. Kramer will give her report during executive session.

12. Information Items – NONE

13. Other Business – NONE

14. Visitor Comments – NONE

15. Adjournment

There being no further business, a motion was made by Mr. Schaap, seconded by Mrs. Karstetter, carried by an aye vote to adjourn the meeting at 8:56 pm.

NEXT MEETING: Tuesday, March 7, 2023

Respectfully submitted,

Tricia Cousino

Tricia Cousino, Board Secretary