



MINUTES
Joint Operating Committee Regular Meeting
Tuesday, May 2, 2023

1. Call to order

The meeting was called to order by President Giglione at 8:28pm at Steel Center.

1.1. Roll Call

Brentwood	Mr. David Schaap
Clairton	Mr. Roger Tachoir
Duquesne	Mrs. Calvina Harris
Elizabeth Forward	Mr. Travis Stoffer
South Allegheny	Mrs. Lauren DiBeneditto Huey
South Park	Mr. Wayne Perry - ABSENT
Steel Valley	Mrs. Cara Karstetter
West Jefferson Hills	Mrs. Suzanne Downer
West Mifflin Area	Mrs. Debra Kostelnik
Baldwin-Whitehall	Mr. Pete Giglione

The President declared a quorum.

Others Present:

Dr. Randal Lutz, Superintendent of Record
Jocelyn Kramer, Weiss Burkardt Kramer
Melissa Wood, Baldwin-Whitehall Alternate
Mr. Timothy Fabrizi, Asst. Princ. Mon Valley School
Dr. James Palmiero, AIU Asst. Exec. Dir. Special Educ.
Mark Turnley, MCT CPA

Steel Center Staff:

Kevin Rice, Executive Director
Patrice Allison, Asst. Business Manager
David Hall, Supervisor of Building and Grounds
Chris Hamilton, Business manager
Scott Kane, Assistant Principal
Tricia Cousino, Board Secretary
Jay Cherep, Technology Specialist

2. Board Member Comments & Visitor Comments on Agenda Items

The agenda was posted on the Steel Center website by 6:00 PM on May 1, 2023. The meeting is open to the public to attend in-person.

3. President Remarks

An executive session was held prior to tonight's meeting for purposes of discussing legal matters.

4. Minutes

4.1. A motion was made by Mr. Schaap, seconded by Mrs. Kostelnik, and carried by an aye vote to approve the minutes from April 4, 2023.

5. Financial ACTION ITEMS

A motion was made by Mr. Schaap, seconded by Mrs. Harris, carried by a roll call vote of 9-0 to approve Finance items 5.1 to 5.3 as presented.

5.1. Treasurer's Report ending March 31, 2023

5.2. Bills to be Approved

5.2.1 SEASS Administrative Fund Check Register – Payments April 2023

5.2.2 SEASS Administrative Fund Checks to Approve – Future Payments

5.3. Approved the 2023-2024 **Southeastern Area Special School Administrative Budget** in the total amount of \$568,358 as presented.

- Presentation – Audit Report, Mark Turnley CPA

Mr. Turnley provided an overview of the audit report for the SEASS Administrative Budget, for the fiscal year ended June 30, 2022, along with a five-year history analysis. The report was presented during the Steel Center meeting.

6. Principal's Report

Mr. Fabrizi provided the following updates for the Mon Valley School:

- STEM Competition was a positive experience, and they are very proud of the 4 students that competed. Awards were given based on peer votes, and the Mon Valley School team received the *Most Likely to Improve Human Behavior* award.
- For Teacher Appreciation they will be having a taco bar for their staff.
- May 26th is the End-of-the-Year party.
- Gold Hammer Awards will be given based on student and teacher collaboration.
- He requested the JOC Board consider a donation in the amount of \$1,200 towards the production and printing of their yearbook. President Giglione asked this to be added to the agenda for the June 6, 2023 meeting.

7. Facilities ACTION ITEMS – NONE

8. Allegheny Intermediate Unit Report

Dr. Palmiero shared the following updates via Zoom:

- The 2023-2024 Service Guides were distributed to all Superintendents, Business managers, and Special Education Directors of participating districts.
- He has been in contact with Dr. Dowell during his absence and Dr. Dowell is doing well and sends his best regards to the Board.
- They have successfully submitted their plan for member districts and charter schools to the Bureau of Special Education. The submission has been accepted and is currently under review.

9. Superintendent of Record Report

Dr. Lutz complimented Steel Center's Advertising & Design students for their great work on the SHASDA program booklet.

At the request of the JOC, He has inquired with HHSDR to do a preliminary review of upgrades to consider on the Mon Valley School building such as roof, HVAC, etc. Further updates will be provided at a later date.

10. Solicitor's Report - NONE

11. Information Items

11.1. Lawn Services for hillside

- Mr. Hall explained to the Board that the current company used is no longer available due to retirement. He has explored other options and all companies want a year-to-year contract. The Board asked this item to be added to the agenda for the June 6, 2023 meeting.

12. Other Business - NONE

13. Visitor Comments – NONE

14. Adjournment

There being no further business, a motion was made by Mr. Schaap, seconded by Mrs. DiBeneditto, carried by an aye vote to adjourn the meeting at 8:42pm.

NEXT MEETING: Tuesday, June 6, 2023